

**ENERGY CENTER II  
CARD ACCESS AND DIRECTORY INFORMATION**

Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Suite # \_\_\_\_\_ Telephone # \_\_\_\_\_

Comments (Accessibility, Reserved, Considerations/etc.) \_\_\_\_\_

Car Color/Make/Model: \_\_\_\_\_ License Plate # \_\_\_\_\_

**Additional Vehicle Information**

Car Color/Make/Model: \_\_\_\_\_ License Plate # \_\_\_\_\_

Car Color/Make/Model: \_\_\_\_\_ License Plate # \_\_\_\_\_

Car Color/Make/Model: \_\_\_\_\_ License Plate # \_\_\_\_\_

**We need vehicle information for every vehicle that will be driven onto the property. This will also**

**FOR TENANT CONTACT USE ONLY**

(For **Adding** and **Deleting** Employees) Effective Date \_\_\_\_\_

Employee After Hours Allowed: Circle YES NO

Authorized to Sign Work Orders: Circle YES NO

Tenant Contact Signature: \_\_\_\_\_

**FOR MANAGEMENT USE ONLY**

Assigned Card Number: \_\_\_\_\_

Received By: \_\_\_\_\_

**\*\*Replacement cards will be billed to the tenant in the amount of \$10.00 per card\*\***

Please bring this form to the Property Management Office (Suite 220) or email to  
[EnergyCenter2@cbre.com](mailto:EnergyCenter2@cbre.com)

