

ENERGY CENTER II

BOMB THREAT CHECKLIST

CALL 911 IMMEDIATELY: *(If possible, have someone else call 911 during the call.) After calling 911, immediately contact The Property Management Office at 281.589.0166.*

All employees, especially those answering phones, should keep a copy of this checklist on their desk or near their phone at all times in the event a bomb threat is received.

Tenant Company Name: _____

Name of Person Taking Call: _____ Title: _____

Date: _____ Phone number call came in on: _____

Time call was received: _____

IF POSSIBLE, ASK THE CALLER THE FOLLOWING QUESTIONS:

1. When is the bomb going to explode? _____
2. Where is it right now? _____
3. What will cause the bomb to explode? _____
4. Did you place the bomb? _____
5. Why did you place the bomb? _____
6. Sex of caller: _____
7. Approximate length of call: _____

PLEASE CHECK THE ADJECTIVES THAT APPLY TO THE SOUND OF THE CALLER'S VOICE:

- Calm
- Laughing
- Lisp
- Disguised
- Angry
- Crying
- Raspy
- Accent
- Excited
- Normal
- Deep
- Familiar (if so, who did it sound like?) _____
- Slow
- Cracking Voice
- Slurred Voice
- Loud
- Nasal
- Rapid
- Clearing Throat

- Stutter
 - Deep Breathing
 - Soft
- Describe Threat Language:**
- Well spoken
 - Educated
 - Foul
 - Irrational
 - Incoherent Taped

- Factory or Machinery
- Local
- Long Distance
- Telephone Booth
- Clear
- Cell Phone
- Music
- Animals
- Office
- Other

Describe Any Background

- Sounds Heard:**
- Street Noises
 - Crockery
 - Voices
 - PA System
 - Static
 - House Noises
 - Motor

REMARKS: